

**Idaho Criminal Justice Commission**  
**Regular Meeting**  
October 18th, 2018

**Location:** Conference Room A, 3100 S. Vista Ave., 2<sup>nd</sup> Floor, Boise, Idaho

**Time:** 7:30 a.m.–9:30 a.m.

**Members Present:**

Sharon Harrigfeld, Chair, IDJC

Darrell Bolz, Public Defense Commission

Paul Panther, Idaho Attorney General's Office

Seth Grigg, Idaho Association of Counties

Comprising a quorum of Idaho Criminal Justice Commission (Commission) Subcommittee on ICJC MOU and Bylaws.

**Members Absent:**

**Others Present:**

<b>Agenda</b> <i>Who's Responsible</i>		<b>Meeting Outcomes/Decisions Reached</b>	<b>Due Date</b>
7:00 am (5 min)	Call to Order— <i>Chair Harrigfeld</i> <ul style="list-style-type: none"> <li>Welcome and Roll Call—<i>Chair Harrigfeld</i></li> </ul>		
<b>Commission Management</b>			
7:05 am (115 min)	<b>Action Item</b> – Make revisions to ICJC MOU	<p>Discussion on subcommittee meeting frequency. Is \$18,000.00 enough to staff all 10 regular meetings and all of the subcommittees? There are at least 3 subcommittees meeting: The Research Alliance (they can do their own staffing), Human Trafficking (should be staffed by someone from the State Appellate Public Defender office) and Mental Health (will be staffed by IAC). Agenda's need to be posted and minutes taken for all of the subcommittees. \$18,000.00 should work this year, and will be reevaluated later. Commission needs to be trained on all of what needs to be done. There was discussion on whether the MOU is actually a contract. But it was decided that it makes more sense as an MOU.</p> <p>Changes to MOU: Section I</p> <ul style="list-style-type: none"> <li>...between the following parties “(Contributing Members):”</li> <li>...fiscal year “2019” not 2018.</li> </ul> <p>Section III</p> <ul style="list-style-type: none"> <li>Add semicolons after line “h.” and “A1j.” and the word “and” after line “A1j.”</li> <li>Add subsection “A1k. Subcommittee work”</li> <li>Dates: October 1<sup>st</sup>, and October 31<sup>st</sup> will read December 1<sup>st</sup> and December 31<sup>st</sup> in subsections A6., and B2. respectively.</li> </ul> <p>Section IV</p> <ul style="list-style-type: none"> <li>Col. Ralph Powell to be changed to Col. Kedrick Wills; Richard Armstrong to be changed to Russell Barron, and Daniel G. Chadwick changed to Seth Grigg.</li> <li>The organizations of signing members will be placed under their names to avoid confusion.</li> </ul>	
	<b>Action Item</b> – Approve revisions to ICJC MOU	There was a motion to approve the amended changes by Seth Grigg and seconded by Darrell Bolz. <b>The motion carried.</b>	

	<p><b>Action Item</b> – Make revisions to ICJC Bylaws</p> <p><b>Action Item</b> – Approve revision to ICJC Bylaws</p>	<p>It was discussed that in the November meeting there should be training on conflicts of interest prior to the scoring of the grant application that occur in December. It was also discussed that subcommittees and the Grant Review Council will fall under the guidelines as outlined in the Bylaws.</p> <p>Changes to Bylaws:</p> <p>Article I</p> <ul style="list-style-type: none"><li>In 1.3 “2011-11 dated 19 July 2011.” changed to “2018-03 dated 30 January 2018, which is incorporated herein by reference.</li></ul> <p>Article II</p> <ul style="list-style-type: none"><li>In 2.1B. “the following twenty-five (25) members:” changed to “members as defined by Executive Order 2018-03.”</li><li>In 2.2 “of four (4) years.” changed to according to their appointment.</li><li>2.7, 2.8 and 2.11 removed.</li><li>In 2.14 “Title 59, Chapter 7” changed to “Title 74, Chapter 4”.</li></ul> <p>Article IV</p> <ul style="list-style-type: none"><li>Sentence added: “Members will receive proposed amendments thirty (30) days prior to approving.”</li></ul> <p>Article V</p> <ul style="list-style-type: none"><li>“2011-11” changed to “2018-03.”</li></ul> <p>Article VI</p> <ul style="list-style-type: none"><li>In 6.1 “eleventh edition, 2011, or as the same shall be revised from time to time.” Changed to “current edition.”</li><li>6.4 to be changed to “<b>Open Meetings Law and Public Records Act</b>. The Idaho Criminal Justice Commission will comply with the Open Meetings Law pursuant to Idaho Statutes: Title 74 Chapter 2 and the Public Records Act pursuant to Idaho Statutes: Title 74 Chapter 1.</li><li>6.6 subsection D. was removed.</li></ul> <p>There was a motion to approve the amended changes by Darrell Bolz and seconded by Paul Panther. <b>The motion carried.</b></p>	
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	<p><b>Action Item</b> – Approve ICJC request to the Governor’s office to update Executive Order NO. 2018-03.</p>	<p>There was no motion due to no changes needing to be made to the Executive Order.</p>	
<p>9:00 am</p>	<p>Adjournment</p>	<p>The meeting was adjourned at 8:14 am.</p>	

**“Collaborating for a Safer Idaho”**

